



Health Information and Quality Authority

An tÚdarás Um Fhaisnéis
agus Cáilíocht Sláinte

FOLLOW UP INSPECTION REPORT

ID NUMBER: 447

Follow-up Inspection Date: 18 November 2010
Publication Date: 10 January 2011
SSI Inspection Period: 12
Centre ID Number: 32

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Introduction

The Health Information and Quality Authority Social Services Inspectorate (HIQA/SSI) carried out a follow-up inspection (see inspection ID 402) of a community children's residential centre in the HSE South Area (SA) under Section 69 (2) of the Child Care Act 1991 in June 2010. The follow up inspection was carried out by Patrick Bergin (inspector) on 18 November 2010. The purpose of the follow-up inspection was to further assess the actions taken to address the ten recommendations made by inspectors following the June 2010 inspection. This follow up inspection consisted of a meeting with the centre manager and a review of documentation.

Findings

There were two young people living in the centre at the time of meeting with the centre manager. Both of these young people were living in the centre at the time of the initial inspection in June 2010. One young person was preparing to move out of the centre into an independent aftercare placement developed specifically for him. The inspector advised that the Authority would undertake an inspection visit to the new accommodation for this young person prior to him reaching his eighteenth birthday as the new service was linked directly to this residential centre. A separate inspection report will be published following this inspection.

Of the ten recommendations from the June 2010 inspection, the inspector found that seven of the recommendations were met. There were two met in part and these related to (1) Garda vetting and (2) the review of welfare concerns when two young people were asked to leave the centre. One recommendation was not met and this was in connection with the requirement of the HSE to have written confirmation from a certified engineer or qualified architect that all statutory requirements relating to fire safety and building control have been complied with. Inspectors were told that the HSE would have the matter addressed in six to eight weeks from the time of the follow up inspection.

Social Services Inspectorate

Action Plan for Inspection No. 402 / 447

Centre ID: 32
HSE Area: HSE South

Date Action Plan Dispatched: 13 August 2010
Date Action Plan Updated: 22 December 2010

No.	Recommendation	Action to be taken	Person Responsible	Implementation Date	SSI Response
1	The HSE SA should ensure that the Monitoring Officers are notified of all significant incidents for all children's residential centres in the area and the outcomes of the reviews of the Significant Incident Review Group.	All serious incidents to be faxed to Monitoring Officers and followed up by telephone call	A/Unit Manager	Ongoing	Recommendation met Inspectors told that review of procedures was undertaken by the manager and the HSE monitoring officer is routinely notified of all serious incidents
2	The HSE SA should ensure the centre manager can satisfy himself that garda vetting is in order for all staff and that documentation indicating this is placed on each staff file.	This is a National issue that needs to be addressed Between HIQA, and head of PCCC. In the interim contact has been made with a monitor/inspector who will undertake to examine the relevant files. This matter will also be raised with HR locally.		8/10/2010	Recommendation met in part. The HSE National Office for Children and Family Services were engaged in discussions with the HSE Human Resource Directorate to consider the policy on Garda vetting to meet best practice. Access by centre managers and HSE monitoring officers to centrally held staff records was in place.
3	The HSE SA should develop a training plan for the staff team based on needs and priorities.	Acting Unit Manager will undertake an audit of training needs and submit to Child Care Manager	A/Unit Manager	1/9/2010	Recommendation met The centre manager had undertaken an audit of training needs and this was used to prioritise training program for care staff.

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4	The HSE SA should ensure the recording systems in the centre are reviewed to reduce duplication and meet information management requirements.	All recording systems are currently under review	A/Unit Manager	29/10/2010	Recommendation met The centre manager and staff completed a review of the record systems in the centre and made changes to the information systems to reduce duplication report writing and make information easily accessible.
5	The HSE SA should ensure that a policy to support young people to have access to their information in a safe and age appropriate manner is developed and procedures established to support this practice.	Access to Information Policy to be reviewed and updated Policy & Procedure to be developed and plan forwarded to HIQA.	A/Unit Manager Co-Ordinator of Residential Care	29/10/2010	Recommendation met Policy document submitted to the Inspector which supported practices in the centre
6	The HSE SA should develop an after care plan for one young person who is reaching adulthood as a matter of urgency and a copy of the plan to be forwarded to the Inspectorate.	Aftercare plan to be developed and plan forwarded to HIQA	Social Work Department A/Unit Manager	9/9/10	Recommendation met An after care plan was developed and presented to the Authority with policies and procedures also developed to support the young persons move to independent accommodation.

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7	The HSE SA should complete the internal review of the child welfare concern associated with two young people being asked to leave the centre and a report issued to the Authority on the outcome of the review.	A/Unit Manager will review this incident and report to HIQA on outcome of review	A/Unit Manager	9/9/10	Recommendation met in part A review of some aspects of the welfare concerns was undertaken however the Authority recommend a more comprehensive review is undertaken as a matter of urgency and the outcome and recommendations are issued to the Authority
8	The HSE SA should ensure that documentary evidence is placed on children's files at admission indicating the reason why a medical examination was not necessary.	If a medical examination is not deemed necessary documentary evidence will be maintained on file in relation to this decision.	A/Unit Manager	1/9/2010	Recommendation met Evidence was found that the young person had completed a medical examination on admission to the centre. If a medical examination is not necessary the centre manager will indicate on young person file the reasons for this decision.
9	The HSE SA should ensure that a schedule of works is developed and priority given to maintaining the house at a level fit for purpose.	House interior painted and new carpets laid and a schedule of works has been developed	A/Unit Manager CCM A/GM Estates	1/9/2010	Recommendation met A schedule of works was undertaken and funding approved. Works were completed to the house including upgrading of the bathroom.

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10	The HSE South should ensure they have a written confirmation from a certified engineer or qualified architect that all statutory requirements relating to fire safety and building control have been complied with.	Fire Cert pending from local authority Funding for works available	CCM	Difficult to give definite date due the fact that we are awaiting Cert and then we will have to commence a tendering process	Recommendation not met Documentation to be submitted to the Authority in January 2011