

HEALTH INFORMATION AND QUALITY AUTHORITY

ANNUAL FINANCIAL STATEMENTS

FOR

HEALTH INFORMATION AND QUALITY AUTHORITY

YEAR ENDED 31 DECEMBER 2012

HEALTH INFORMATION AND QUALITY AUTHORITY

HEALTH INFORMATION AND QUALITY AUTHORITY

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CHAIRPERSON'S REPORT FOR THE YEAR ENDED 31 DECEMBER 2012

Given the timescales set in the Health Act 2007 the Authority has published an Annual Report which is a separate and distinct document from this set of Annual Financial Statements.

In the Annual Report the Authority has addressed the requirements set out in Section 37 of the Health Act 2007. The Annual Report describes the performance of the Authority's functions during 2012. The Annual Report can be downloaded from the Authority's website www.hiqa.ie or requested from the Authority's head office at Unit 1301, City Gate, Mahon, Cork.

As required under Section 13.1 of the Code of Practice for the Governance of State Bodies I report the following matters to the Minister for Health.

I confirm that there were no commercially significant developments affecting the Authority during the year, including the establishment of subsidiaries or joint ventures and share acquisitions.

I affirm that all appropriate procedures for financial reporting, internal audit, travel, procurement and asset disposals are being carried out.

A full statement on the system of internal financial control is set out separately in these Annual Financial Statements.

I affirm that Codes of Business Conduct for Directors and Employees have been put in place and are adhered to;

I affirm that Government policy on the pay of the Chief Executive Officer and all other Authority employees are being complied with.

I affirm that Government guidelines on the payment of Directors' fees are being complied with.

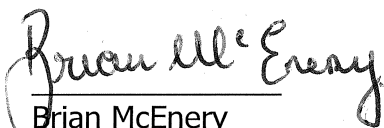
There are no significant post balance sheet events to report.

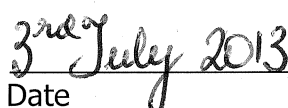
I confirm that the Guidelines for the Appraisal and Management of Capital Expenditure Proposals in the Public Sector, suitably modified for the circumstances of the Authority, are being complied with.

I certify that Government travel policy requirements are being complied with in all respects.

I confirm that the Code of Practice for the Governance of State Bodies has been adopted and it is being complied with.

As required by Section 19.2 of the Code I confirm that the Authority has complied with its obligations under taxation law


Brian McEnery
Chairperson


Date

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MEMBERSHIP AND GENERAL INFORMATION

Brian McEnery	Chairperson – Appointed 15 May 2013 A partner in BDO Accountants and Business Advisors. and a former President of ACCA (Association of Chartered Certified Accountants) Ireland. Also an ACCA Global Council member and member of the Board of the National Asset Management Agency (NAMA).
Pat McGrath	Former Chairperson - Term of Office expired on 14 May 2013
Grainne Tuke	Solicitor, Electricity Supply Board
Philip Caffrey	Former Director, United Drug PLC and former Director with Irish Aviation Authority.
Prof. Samuel McConkey	Head of the Department of International Health and Tropical Medicine at the RCSI and leads the clinical Infectious Disease and Tropical Medicine service at Beaumont Hospital.
Prof. Cillian Twomey	Retired consultant physician in geriatric medicine. Current Chairperson of the National Steering Committee of the Hospice Friendly Hospitals Programme.
Sheila O'Malley	Retired Chief Nursing Officer in the Department of Health and has served on a number of national committees promoting the development and enhancement of nursing and midwifery roles.
Dr. David Molony	A GP in Mallow, Co. Cork and a development partner in Mallow Primary Health Centre. Also a founder member of the Association of Irish Primary Care (AIPC).
Darragh O'Loughlin	A pharmacist, operating a retail pharmacy business in Tuam, Co Galway. He has served on the Council of the Pharmaceutical Society of Ireland (PSI) from 2004 to 2010 and is also a former President of the Irish Pharmacy Union, a position he held from 2010 to 2012.

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MEMBERSHIP AND GENERAL INFORMATION

Board Resignations and New Appointees

The following Board member resigned on 15 March 2012

Prof. Damien McLoughlin

The term of appointment expired for the following Board members

Dolores Quinn	14 May 2012
Angela Kerins	14 May 2012
Sheila O'Connor	14 May 2012
Prof. Geraldine McCarthy	14 May 2012
Bryan Barry	14 May 2012

Pat McGrath	14 May 2013
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The following members were appointed to the Board

Dr. David Molony	24 September 2012
Darragh O'Loughlin	24 September 2012
Sheila O'Malley	24 September 2012

Brian McEnery	15 May 2013
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MEMBERSHIP AND GENERAL INFORMATION FOR THE YEAR ENDED 31 DECEMBER 2012 (Continued)

Address	Unit 1301, City Gate, Mahon, Cork
Telephone Number	021-240 9300
Fax Number	021-240 9600
Bankers	Ulster Bank 95 Main Street Midleton Co Cork
Auditors	Comptroller and Auditor General Treasury Block Lower Yard Dublin Castle Dublin 2
Solicitors	Beauchamps Riverside Two Sir John Rogerson's Quay Dublin 2 Mason Hayes & Curran South Bank House Barrow Street, Dublin 4

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STATEMENT OF BOARD MEMBERS' RESPONSIBILITIES FOR THE YEAR ENDED 31 DECEMBER 2012

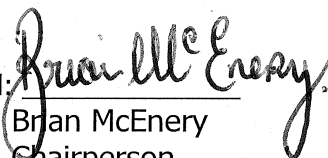
Under the terms of the Health Act 2007 which established the Health Information and Quality Authority, the Board acknowledges its responsibility to prepare financial statements for the year which give a true and fair view of the state of affairs of the Authority and its income and expenditure for the year.

In preparing those statements the Board is required to:

- Select suitable accounting policies and then apply them consistently
- Make judgements and estimates that are reasonable and prudent
- Disclose and explain any material departures from applicable accounting standards, and
- Prepare the financial statements on the going concern basis unless it is inappropriate to do so.

The Board is responsible for keeping proper accounting records which disclose, with reasonable accuracy at any time the financial position of the Authority and which enable the Board to ensure that the financial statements complied with the relevant Act and with the accounting standards laid down by the Minister for Health. The Board is also responsible for safeguarding the assets of the Authority and hence for taking reasonable steps for prevention and detection of fraud and other irregularities.

On behalf of the Board

Signed: 
Brian McEnery
Chairperson


Date

Signed: 
Philip Caffrey
Board Member


Date



Comptroller and Auditor General

Report for presentation to the Houses of the Oireachtas

Health Information and Quality Authority

I have audited the financial statements of the Health Information and Quality Authority for the year ended 31 December 2012 under the Health Act 2007. The financial statements, which have been prepared under the accounting policies set out therein, comprise the statement of accounting policies, the income and expenditure account, the capital income and expenditure account, the balance sheet, the cash flow statement and the related notes. The financial statements have been prepared in the form prescribed under Section 35 of the Act, and in accordance with generally accepted accounting practice in Ireland as modified by the directions of the Minister for Health in relation to accounting for superannuation costs

Responsibilities of the Board of the Authority

The Board is responsible for the preparation of the financial statements, for ensuring that they give a true and fair view of the state of the Authority's affairs and of its income and expenditure, and for ensuring the regularity of transactions.

Responsibilities of the Comptroller and Auditor General

My responsibility is to audit the financial statements and report on them in accordance with applicable law.

My audit is conducted by reference to the special considerations which attach to State bodies in relation to their management and operation.

My audit is carried out in accordance with the International Standards on Auditing (UK and Ireland) and in compliance with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of Audit of the Financial Statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements, sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of

- whether the accounting policies are appropriate to the Authority's circumstances, and have been consistently applied and adequately disclosed
- the reasonableness of significant accounting estimates made in the preparation of the financial statements, and
- the overall presentation of the financial statements.

I also seek to obtain evidence about the regularity of financial transactions in the course of audit.

Opinion on the Financial Statements

In compliance with the directions of the Minister for Health, the Authority recognises the costs of superannuation entitlements only as they become payable. This basis of accounting does not comply with Financial Reporting Standard 17 which requires such costs to be recognised in the period the entitlements are earned.

Except for the non-recognition of the Authority's superannuation costs and liabilities which is not in accordance with Financial Reporting Standard 17, the financial statements which have been properly prepared in accordance with generally accepted accounting practice in Ireland, give a true and fair view of the state of the Authority's affairs at 31 December 2012 and of its income and expenditure for 2012.

In my opinion, proper books of account have been kept by Authority. The financial statements are in agreement with the books of account.

Matters on which I Report by Exception

I report by exception if

- I have not received all the information and explanations I required for my audit, or
- my audit noted any material instance where money has not been applied for the purposes intended or where the transactions did not conform to the authorities governing them, or
- the Statement on Internal Financial Control does not reflect the Authority's compliance with the Code of Practice for the Governance of State Bodies, or
- I find there are other material matters relating to the manner in which public business has been conducted.

I have nothing to report in regard to the other matters upon which reporting is by exception.

Patricia Sheehan

For and on behalf of the
Comptroller and Auditor General

10 July 2013

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STATEMENT ON INTERNAL FINANCIAL CONTROL FOR THE YEAR ENDED 31 DECEMBER 2012

Responsibilities for the System of Internal Financial Control

On behalf of the Authority I acknowledge that we are ultimately responsible for the system of internal financial control, for reviewing its effectiveness and ensuring it is maintained and operated.

The system is designed to provide reasonable and not absolute assurances that assets were safeguarded, transactions authorised and properly recorded, and that material errors or irregularities are either prevented or would be detected in a timely period.

Management took steps to ensure that there was an effective system of financial control in place. This included implementing a system of internal control based on regular information on expenditure being supplied to management, administrative procedures including segregation of duties and a system of delegation of responsibility.

Key Control Procedures:

The following is a description of the key procedures, which had been put in place by the management and were designed to provide effective internal financial controls:


1. An annual estimate of the organisation's financial requirements was provided to the Department of Health.
2. Reports were provided to the Department which compared actual and estimated expenditure.
3. All expenditure by the organisation was recorded in the general ledger of the accounting system. Monthly expenditure reports were prepared by the finance department.
4. The finance department prepared monthly statements of expenditure which compared actual with estimated expenditure. These were regularly reported to the Executive Team and to the Board.
5. Segregation of duties existed between the preparation, authorisation and execution of payments.
6. A risk management process was in existence, with regular monitoring, evaluation and reporting to the Executive Team and to the Audit and Corporate Governance Committee.
7. The finance department, in conjunction with the business, prepared an annual budget and a revised forecast, thus maintaining tight correlation between actual versus budget/forecast comparisons, enhancing financial budgetary control performance.

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STATEMENT ON INTERNAL FINANCIAL CONTROL FOR THE YEAR ENDED 31 DECEMBER 2012 (continued)

8. The Board has established an Audit and Corporate Governance Committee, whose primary function is to ensure that the Authority meets its relevant statutory functions and to advise the Board on the robustness and effectiveness of the arrangements and status of the corporate governance, financial and risk management and internal audit of the Authority.
9. During the year the Board conducted a review of the effectiveness of the system of internal financial control based on a report produced by the internal auditors and statements of assurance provided by management.

Signed:


Brian McEnery
Chairperson

3rd July 2013
Date

HEALTH INFORMATION AND QUALITY AUTHORITY

STATEMENT OF ACCOUNTING POLICIES FOR THE YEAR ENDED 31 DECEMBER 2012

1. Accounting Convention

The financial statements are prepared in accordance with historical cost convention and in a form approved by the Minister for Health.

2. Basis of Accounting

The financial statements are prepared on the basis of accrual accounting, in accordance with Generally Accepted Accounting Principles (GAAP).

3. Period of Financial Statements

The financial statements relate to the year ended 31 December 2012.

4. Grant Income (Revenue Grants)

The amount brought to account represents the actual grants received in the accounting period.

Grant Income applied for capital purposes resulting in additions to fixed assets is capitalised in the Capital Account.

5. Annual Fee Income

Annual Fees are charged tri-annually on the basis the number of registered beds/occupied beds, at a rate set by the Department of Health, in line with Statutory Instrument 245 of 2009, Health Act 2007 (Registration of Designated Centres for Older People) Regulations 2009.

6. Application to Register/Vary Fee

Application to Register or Vary fees are recognised on receipt of relevant fee, in accordance with Statutory Instrument 245 of 2009, Health Act 2007 (Registration of Designated Centres for Older People) Regulations 2009.

7. Bad Debt Policy

Annual Fee debt is only written off on the basis of Management assessment of the probability of non collection and the cost of collection versus the debt outstanding.

8. Capital Funding

The fixed assets of the Authority are funded from a combination of capital grants and allocations from current revenue. Funding sourced from grants is transferred to a capital account which is amortised in line with the depreciation of the related assets.

HEALTH INFORMATION AND QUALITY AUTHORITY

STATEMENT OF ACCOUNTING POLICIES

FOR THE YEAR ENDED 31 DECEMBER 2012 (Continued)

9. Fixed Assets

Tangible Fixed Assets are stated at their historical cost or valuation less depreciation.

- a) Fixed assets acquisitions, regardless of the source of funds, are capitalised with the exception of assets funded from revenue (Non-Capital) grants with a value below the following threshold:

- | | |
|--------------------------------------|--------------------|
| • Equipment / Furniture and Fittings | - Less than €3,809 |
| • Computer / ICT Equipment | - Less than €1,270 |

- b) Depreciation is provided on a straight line basis at rates which are calculated to write off assets, adjusted for estimated residual value, over their expected useful lives as follows:

- | | | |
|--------------------------|---------------|---------------|
| • Leasehold Interest | Life of lease | Straight Line |
| • Furniture and Fittings | 20% | Straight Line |
| • Computer Equipment | 33.33% | Straight Line |

- c) Depreciation is matched by an equivalent amortisation of the Capital Account

10. Superannuation

In accordance with Section 27 of the Health Act 2007 the Health Information and Quality Authority has drafted a superannuation scheme in line with the Department of Finance model Superannuation Scheme. Pending approval by the Department of Health, the scheme is being operated on an administrative basis.

The scheme is a defined benefit superannuation scheme for employees. No provision has been made in respect of benefits payable. Contributions from employees who are members of the scheme are credited to the income and expenditure account when received. Pension payments under the scheme are charged to the income and expenditure account when paid. By direction of the Minister for Health no provision has been made in respect of benefits payable in future years.

11. Research Grants

Expenditure grant cost represents the cost incurred in respect of each research project during the accounting period.

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INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 DECEMBER 2012

		2012	2011
	Notes	€	€
Income			
Department of Health		9,000,000	8,800,000
Annual and Registration Fee	1	5,171,815	5,000,529
Other Income	2	534,366	522,118
		14,706,181	14,322,647
Expenditure			
Staff Costs	3	11,101,002	11,091,598
Travel and Subsistence		580,378	517,842
Research Grants	5	-	(6,007)
Professional Fees	6	643,856	719,851
Publication Expense		114,555	49,767
Administration Overhead	7	895,614	876,394
Establishment Expenses	8	1,515,922	1,585,625
		14,851,327	14,835,070
Deficit for the Year	14	(145,146)	(512,423)
Surplus as at 01 January	14	270,809	783,232
Surplus at 31 December	14	125,663	270,809

All recognised gains and losses for the Year ended 31 December 2012 with the exception of fixed assets depreciation, which is dealt with through the Capitalisation Account, have been dealt with through the Income and Expenditure Account.

The Statement of Accounting Policies and Notes 1 to 23 form part of these financial statements.

On behalf of the Authority:

Signed: 
Brian McEnery
Chairperson

Signed: 
Tracey Cooper
Chief Executive Officer

Date: 3rd July 2013

Date: 3 July 2013

HEALTH INFORMATION AND QUALITY AUTHORITY

CAPITAL INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 DECEMBER 2012

	Notes	2012	2011
		€	€
Income			
Department of Health		203,240	153,618
Amortisation of Capital Fund Account		398,057	216,945
		<u>601,297</u>	<u>370,563</u>
Expenditure			
Fixtures and Fittings	9	36,533	15,671
Computer Equipment	9	166,707	137,947
Depreciation	9	398,057	216,945
		<u>601,297</u>	<u>370,563</u>
Surplus /(Deficit) for the Year		-	-
Opening (deficit)/surplus		-	-
Surplus / (Deficit) For Year		<u>-</u>	<u>-</u>

The Statement of Accounting Policies and Notes 1 to 23 form part of these financial statements.

On Behalf of the Authority

Signed: 
Brian McEnery
Chairperson

Signed: 
Tracey Cooper
Chief Executive Officer

Date: 3rd July 2013

Date: 3 July 2013

**BALANCE SHEET
AS AT 31 DECEMBER 2012**

	Notes	2012 €	2011 €
Fixed Assets			
Tangible Assets	9	2,492,253	2,687,070
Current Assets			
Debtors	10	446,445	476,159
Cash at Bank or in Hand	12	369,198	536,232
		<u>815,643</u>	<u>1,012,391</u>
Less Current Liabilities			
Creditors falling due within one year	11	<u>(689,980)</u>	<u>(741,582)</u>
Net Current Assets /(Liabilities)		125,663	270,809
Total Assets Less Current Liabilities		<u>2,617,916</u>	<u>2,957,879</u>
Capital and Reserves			
Income and Expenditure Account	14	125,663	270,809
Capital Account	13	2,492,253	2,687,070
		<u>2,617,916</u>	<u>2,957,879</u>

The Statement of Accounting Policies and Notes 1 to 23 form part of these financial statements.

On Behalf of the Authority

Signed: 
Brian McEnery
Chairperson

Signed: 
Tracey Cooper
Chief Executive Officer

Date: 3rd July 2013

Date: 3 July 2013

HEALTH INFORMATION AND QUALITY AUTHORITY

CASHFLOW STATEMENT FOR THE YEAR ENDED 31 DECEMBER 2012

Reconciliation of operating surplus to Net funds inflow from operating activities

	2012	2011
	€	€
Operating Deficit	(145,146)	(512,423)
Decrease in Debtors	29,714	232,287
Decrease in Creditors and Accruals	(51,602)	(1,224,636)

Net Cash Flow from Operating Activities	(167,034)	(1,504,772)
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Cash Flow Statement

Net Cash Flow from Operating Activities	(167,034)	(1,504,772)
Purchase of Fixed Assets	(203,240)	(153,618)
Capital Grants Received	203,240	153,618

Decrease in Cash Balances	(167,034)	(1,504,772)
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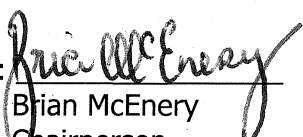
Reconciliation of net cash flow to movement in net funds

Decrease in Cash in the year	(167,034)	(1,504,772)
Net Funds at 01 January	536,232	2,041,004
Net Funds at 31 December	369,198	536,232

The Statement of Accounting Policies and Notes 1 to 23 form part of these financial statements.

On Behalf of the Authority

Signed:


Brian McEnery
Chairperson

Signed:


Tracey Cooper
Chief Executive Officer

Date:

3rd July 2013

Date:

3 July 2013

HEALTH INFORMATION AND QUALITY AUTHORITY

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2012

	2012 €	2011 €
1. Annual and Registration Fee Income		
Annual Fees	5,130,115	4,910,229
Registration Fees	41,700	90,300
	<u>5,171,815</u>	<u>5,000,529</u>
2. Other Income		
Superannuation Contributions	516,784	504,485
EU Network Grants	7,417	(422)
Crochane Fellowship Grant	6,179	16,178
Interest Received	3,601	-
Miscellaneous Income	385	1,877
Total	<u>534,366</u>	<u>522,118</u>
3. Staff Costs		
Wages and Salaries (Note A)	9,807,951	9,497,453
Agency Staff	437,064	701,505
Directors' Fees (Note 19)	88,227	144,088
Employers' Pay Related Social Insurance	767,760	748,552
Total	<u>11,101,002</u>	<u>11,091,598</u>
Note A. Pension levy deductions of €660,629 (2011 €656,583) were made from staff salaries and remitted to the Department of Health.		
4. Average Headcount		
Regulation	106	101
Safety and Quality Improvement	2	-
Health Technology Assessment	7	8
Health Information	11	11
Support Staff	28	31
	<u>154</u>	<u>151</u>

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NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2012 (Continued)

	2012	2011
	€	€
5. Research Grants		
Irish College of General Practitioners	-	(6,004)
Dublin Institute of Technology	-	(3)
Total	-	(6,007)
6. Professional Fees		
Consultancy	241,545	199,575
Legal	402,311	520,276
Total	643,856	719,851
7. Administration Overhead		
Recruitment	57,384	15,438
Staff Training and Development	123,643	162,000
Telephone	134,794	174,085
IT Support and Supplies	386,165	346,455
Audit and Accountancy	90,566	56,021
Statutory Audit	13,160	11,860
Postage and Stationery	64,334	86,640
Media Monitoring	13,578	15,377
Couriers	8,132	3,422
Bad Debt Write Off / Provision	1,443	5,436
Bank Charges	2,415	(340)
Total	895,614	876,394
8. Establishment Expenses		
Rent	1,099,806	1,086,687
Building Service Charge	74,721	136,251
Insurance	33,014	63,925
Repairs and Maintenance	51,331	76,839
Meeting Room Hire	19,890	4,426
Catering and Refreshments	28,087	19,916
Light and Heat	91,607	90,689
Cleaning and Refuse	64,238	62,514
Security	28,723	26,741
Record Retention and Storage	7,333	7,333
Health and Safety	17,172	10,304
Total	1,515,922	1,585,625

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2012 (Continued)

9. Fixed Assets

	Leasehold Interest €	Fixtures And Fittings €	Computer Equipment €	Total €
Cost or Valuation				
Balance at 01 January 2012	2,844,380	635,777	1,351,370	4,831,527
Additions	-	36,533	166,707	203,240
Disposals	-	(16,396)	(41,050)	(57,446)
Asset Reclassification	-	(11,380)	11,380	-
Cost or Valuation at 31 December 2012	<u>2,844,380</u>	<u>644,534</u>	<u>1,488,407</u>	<u>4,977,321</u>
Accumulated Depreciation				
Balance at 01 January 2012	650,655	500,413	993,389	2,144,457
Depreciation charge for the period	131,903	66,940	199,214	398,057
Depreciation on Disposals		(16,396)	(41,050)	(57,446)
Depreciation on Asset Reclassification		(7,018)	7,018	-
Accumulated Depreciation At 31 December 2012	<u>782,558</u>	<u>543,939</u>	<u>1,158,571</u>	<u>2,485,068</u>
Net Book Value at 31 December 2012	<u>2,061,822</u>	<u>100,595</u>	<u>329,836</u>	<u>2,492,253</u>
Net Book Value at 31 December 2011	<u>2,193,725</u>	<u>135,364</u>	<u>357,981</u>	<u>2,687,070</u>

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2012 (Continued)

	2012 €	2011 €
10. Debtors		
Annual Fee Debtors	4,797	27,980
Prepayment	372,543	357,945
Sundry Debtors	69,105	90,234
	<u>446,445</u>	<u>476,159</u>

11. Creditors (amounts falling due within one year)

Creditors	37,896	11,805
Prepaid Income	55,123	94,420
Trade Accruals	315,390	316,065
Professional Services		
Withholding Tax	18,076	38,751
Payroll Deductions	263,495	280,541
	<u>689,980</u>	<u>741,582</u>

12. Analysis of Changes in In Net Funds

	At 01 January 2012	Cash Flows	At 31 December 2012
Cash in Hand, at bank	<u>536,232</u>	<u>(167,034)</u>	<u>369,198</u>

	2012 €	2011 €
13. Capital Account		
Opening balance	<u>2,687,070</u>	<u>3,011,502</u>
Movement for Period		
Expenditure from Capital Grant	203,240	153,618
Disposals	(57,446)	(261,105)
Amount amortised in line with Depreciation for the period	(398,057)	(478,050)
Accumulated depreciation on Disposals	57,446	261,105
Balance at 31 December 2012	<u>2,492,253</u>	<u>2,687,070</u>

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2012 (Continued)

	2012	2011
	€	€
14. Revenue Reserves		
Opening Surplus	270,809	783,232
Deficit for Period	(145,146)	(512,423)
Retained Surplus	<u>125,663</u>	<u>270,809</u>

15. Capital Commitments

Capital Expenditure Approved

Contracted For	54,903	196,122
	<u>54,903</u>	<u>196,122</u>

16. Leasehold Commitments

The Authority has a long term lease commitment in respect of the property at 13-15 The Mall, Beacon Court, Bracken Road, Dublin 18. This lease expires on 27 March 2028. There is a break clause option available to the Authority in 2016, which allows the Authority to terminate the current lease. The annual cost of this lease in 2012 was €293,000 (€293,000 in 2011), together with building management and service charges of €16,439 (€24,207 in 2011).

The Authority inherited this lease from its predecessor the Irish Health Services Accreditation Board. This property is occupied by CORU (The Health and Social Care Professionals Council), under licence with The Authority, effective from 4 March 2011. In agreement with the Department of Health, no rent is chargeable to CORU for the use of the property.

The Authority is currently occupying two premises (City Gate, Mahon Cork and Smithfield Dublin), for which both leases are between the Landlords and the Office of Public Works (OPW). In 2011 the Authority paid rent of €806,806 (€793,687 2011) to OPW for Smithfield. Under the decentralisation programme, no rent is due to OPW on City Gate Mahon Cork.

17. Remuneration of Chief Executive Officer

The Chief Executive Officer received total emoluments of €176,000 (2011 €193,041). The 2011 emoluments include amount of €17,041 relating to underpayment of salary in prior years. She is a member of the Authority's Pension Scheme and her entitlements do not extend beyond the public sector model scheme.

In line with Department of Public Expenditure and Reform guidelines, the Chief Executive Officer did not receive a performance related award in 2012.

HEALTH INFORMATION AND QUALITY AUTHORITY

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2012 (Continued)

18. Board Members' Travel & Subsistence	2012 €	2011 €
Pat McGrath		
Travel	263	-
Subsistence	-	-
	<u>263</u>	<u>-</u>
Dolores Quinn		
Travel	31	133
Subsistence	-	-
	<u>31</u>	<u>133</u>
Professor Geraldine McCarthy		
Travel	106	181
Subsistence	-	-
	<u>106</u>	<u>181</u>
Grainne Tuke		
Travel	109	190
Subsistence	-	-
	<u>109</u>	<u>190</u>
Bryan Barry		
Travel	777	-
Subsistence	-	-
	<u>777</u>	<u>-</u>
Sheila O'Connor		
Travel	197	622
Subsistence	-	-
	<u>197</u>	<u>622</u>
Professor Cillian Twomey		
Travel	-	334
Subsistence	-	-
	<u>-</u>	<u>334</u>
Professor Damien McLoughlan		
Travel	-	236
Subsistence	-	-
	<u>-</u>	<u>236</u>
Richard Hannaford		
Travel	-	152
Subsistence	-	11
	<u>-</u>	<u>163</u>
Professor Samuel McConkey		
Travel	83	279
Subsistence	10	24
	<u>93</u>	<u>303</u>
Total		
Travel	1,566	2,127
Subsistence	10	35
	<u>1,576</u>	<u>2,162</u>

HEALTH INFORMATION AND QUALITY AUTHORITY

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2012 (Continued)

19. Board Members' Fees	2012 €	2011 €
Pat McGrath (Chairperson)	20,520	20,520
Dolores Quinn (Board appointment tenure expired on 14 May 2012)	4,450	11,970
Prof. Geraldine McCarthy (Board appointment tenure expired on 14 May 2012)	4,328	9,975
Grainne Tuke	11,970	11,970
Angela Kerins (Board appointment tenure expired on 14 May 2012)	4,450	11,970
Bryan Barry (Board appointment tenure expired on 14 May 2012)	4,450	11,970
Sheila O'Connor (Board appointment tenure expired on 14 May 2012)	4,450	11,970
Prof. Cillian Twomey	11,970	11,970
Philip Caffrey	11,970	11,970
Prof. Samuel McConkey	-	17,464
Prof. Damien McLoughlin (Resigned 15 March 2012)		9,975
Richard Hannaford (Deceased October 2011)	-	9,346
Sheila O'Malley (Appointed to Board 24 September 2012)	3,223	-
Darragh O'Loughlin (Appointed to Board 24 September 2012)	3,223	-
Dr. David Molony (Appointed to Board 24 September 2012)	3,223	-
	<u>88,227</u>	<u>151,070</u>

Fees were paid to Board members at the approved standard rates for the periods involved. The standard annual rate (set by the Department of Public Expenditure and Reform) for the Chairperson from 1 January 2010 onwards is €20,520. The standard annual rate for a Board member from 1 January 2010 onwards is €11,970. The 2011 payment listing above includes €6,982 accrued in the 2010 account.

In 2011, based on approval from Department of Health, Board Member fees were paid to Prof. Samuel McConkey, back dated to the date of his board appointment.

Effective from 01 November 2011, Board Member fees ceased to be paid to all public sector remunerated members, based on the "One Salary One Person Principle" directive, issued by the Department of Public Expenditure and Reform. Three of the Authority's board members were affected by this directive (Prof. Geraldine McCarthy, Prof. Samuel McConkey and Prof. Damien McLoughlin).

HEALTH INFORMATION AND QUALITY AUTHORITY

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2012 (Continued).

20. Board Members' Interests

Transactions are made, from time to time, with bodies with which members are connected whether through employment or otherwise. The Authority has procedures for dealing with conflicts of interest, in accordance with guidelines issued by the Department of Public Expenditure and Reform.

21. Executive Directors' Travel & Subsistence	2012 €	2011 €
Dr Tracey Cooper - Chief Executive Officer		
Travel	7,438	11,397
Subsistence	4,969	6,233
	<u>12,407</u>	<u>17,630</u>
Prof. Jane Grimson – Director of Health Information and Deputy Chief Executive Officer		
Travel	993	2,825
Subsistence	1,508	2,999
Other	61	26
	<u>2,562</u>	<u>5,850</u>
Phelim Quinn - Director of Regulation		
Travel	-	-
Subsistence	-	-
	<u>-</u>	<u>-</u>
Marie Kehoe- O'Sullivan –Director of Safety and Quality Improvement		
Travel	747	-
Subsistence	805	-
Other	5	-
	<u>1,557</u>	<u>-</u>
Dr Máirín Ryan – Director of Health Technology Assessment		
Travel	-	334
Subsistence	-	34
Other	-	470
	<u>-</u>	<u>838</u>
Jon Billings – Director of Health and Quality Safety		
Travel	-	796
Subsistence	-	162
	<u>-</u>	<u>958</u>
Total		
Travel	9,178	15,352
Subsistence	7,282	9,428
Other	66	496
	<u>16,526</u>	<u>25,276</u>

HEALTH INFORMATION AND QUALITY AUTHORITY

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2012 (Continued).

22. Authority's Executive Directors' Salaries	2012 €	2011 €
DR Tracey Cooper- Chief Executive Officer (Note 17)	176,000	193,041
Prof. Jane Grimson – Director of Health Information and Deputy Chief Executive Officer (Note A below)	140,068	143,410
Phelim Quinn - Director of Regulation (Note B below)	24,202	-
Marie Kehoe-O'Sullivan – Director of Safety and Quality Improvement (Note C below)	67,252	-
Dr Máirín Ryan – Director of Health Technology Assessment (Note D below)	53,243	85,781
Jon Billings - Health & Safety Quality Director (Note E below)	-	77,534

Note A Prof. Jane Grimson – Director of Health Information Director and Deputy Chief Executive Officer is seconded to the Authority from Trinity College Dublin, on a four day week. The Authority reimburses Trinity College for her salary of €110,924 and €19,010 for PRSI and Pension (2011 €108,613 and €18,614) and paid her an additional amount through its payroll of €29,144 (2011 €34,797).

Note B Phelim Quinn, Director of Regulation commenced with the Authority on 01 November 2012. His FTE salary is €134,523.

Note C Marie Kehoe- O'Sullivan, Director of Safety and Quality Improvement commenced with the Authority on 02 July 2012. Her FTE salary is €134,523.

Note D Dr Máirín Ryan, Director of Health Technology Assessment works a 3 day week with the Authority. Her FTE salary is €153,885.

Note E Jon Billings, Director of Health and Safety Quality resigned from the Authority on 01 July 2011. His FTE salary was €153,885.

Each Executive Director, except for the Health Information Director and Deputy Chief Executive Officer is a member of the Authority's Pension Scheme and their entitlements do not extend beyond the public sector model scheme. The Health Information Director / Deputy Chief Executive Officer is a member of the Trinity College Dublin pension scheme.

In line with Department of Public Expenditure and Reform guidelines, none of the Executive Team members received a performance related award in 2012.

23. Approval of Financial Statements

These financial statements were approved by the Board on 03 July 2013.