Statement of Purpose

# For use in Designated Centres – Special Care Unit

# [Centre Name]

# [Centre Address]

# [Centre ID]

# Date:

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| **Registered Provider:**(as per Certificate of Registration) |  |
| **Person in Charge:**(as per Certificate of Registration) |  |
| **Persons participating in Management:**(as per Certificate of Registration) | If applicable, some designated centres do not have any persons participating in management |

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| **Services and Facilities in the Designated Centre** |
| **Aims and objectives of the designated centre**:  |
| The provider should set out the **aims and objectives** of the centre. * The **aim** should describe the specific care and support needs the designated centre is intended to meet. For example, the aim could be:
	+ *To provide a secure residential setting in which children are detained under a high court order for a defined period of time.*
* The **objectives** should set out how the registered provider will provide for the specific care and support needs of each child. For example, the objectives could be:
	+ *To assure a high standard of care and support in accordance with evidence based best practice, in a manner that ensures each child’s safety and wellbeing, and enables them to access the supports and interventions necessary to address the circumstances of their admission to the unit.*

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| **The specific care and support needs that the designated centre is intended to meet:**The provider is required to set out the care and support needs of the children that the unit intends to meet. These should be aligned with the model of care and the specific interventions and supports provided. A change to the specific care and support that the provider intends to meet may need prior approval by the Chief Inspector and may require an application to vary or remove a condition of registration. |

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| **Facilities which are to be provided** |
| A description of the facilities that the registered provider has in place to deliver the model of care and specific care and support needs of the child.This can be provided in narrative or bullet point format and must be specific in description:For example:* All bedrooms are single en-suite
* Children have access to outdoor space.

A change to the facilities that the provider has in place may need prior approval by the Chief Inspector and may require an application to vary or remove a condition of registration. |
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| **Services which are to be provided**A detailed description of the specific services the registered provider will provide to ensure the care, wellbeing, support and safety of each child detained in the designated centre. Sufficient detail is to be provided. This can be provided in narrative or bullet point format. Be specific in description and also include information about what services incur additional charges:For example:* Model of care
* Access to therapeutic and specialists supports
* Placement planning
* Education arrangements
* Arrangements for family involvement
* Arrangements for access to healthcare.

A change to the specific services that the provider has in place may need prior approval by the Chief Inspector and may require an application to vary or remove a condition of registration. |

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| **Admissions to the Designated Centre** |
| **Registered bed numbers:** | * The registered provider must indicate the number of children for whom it is intended that accommodation be provided.
* without and
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| **Age range of residents to be accommodated:**  | * The registered provider must indicate the age range of the children for whom it is intended that accommodation be provided.
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| **Gender of residents to be accommodated:** | * The registered provider must indicate the gender of the children for whom it is intended that accommodation be provided.
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| **Criteria used for admissions:**These must include summary details that describe:* the planned admissions arrangements
* if relevant the procedures for emergency admission to the designated centre.

For example:* A summary of the admission policies and procedures
* Details of the planning arragements
* If emergency admissions are accepted.
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| **Management and Staffing** |
| **Total staffing complement (in full time equivalent )** |
| Person in charge  | 1 FTE |
| Social care workers |  |
| Catering staff |  |
| Housekeeping |  |
| Add/ Delete/Edit fields as required  |  |
| * The staffing compliment (all staff employed) in full time equivalent (FTE) and title must be accurately presented in a format similar to the above table.
* This table must be updated as required.
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| **Organisational structure of the designated centre:** |
| Detail of the governance arrangements in place to assure the safe and effective delivery of services. For example this could include:* an organogram showing the management/governance structure could be inserted here.
* commentary on responsibilities of each person and how the structure operates may also be inserted here. The organisational structure must clearly outline the line management arrangements in place.
* detail of the roles and responsibilities of staff employed in the delivery of services.
* detail of the arrangements in place to ensure that there is a Person in Charge who is engaged in the effective governance, operational management and administration of the designated centre at all times. This must include arrangements in place to cover periods where the Person in Charge is on leave or absent from the centre.
* details in place to ensure managerial oversight and consistency when the Person in Charge is responsible for more than one designated centre.

If the registered provider is a company, partnership, unincorporated body, the Health Service Executive or the Child and Family Agency then the Registered Provider Representative should be named. Ensuring the Registered Provider representative is not presented inplace of the registered provider. |

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| **Child’s Well-being and Safety** – Only a short accurate summary around each of the headings is required- make reference to policies and/or procedures where appropriate |
| **Programme of Care**  |
| Describe the arrangements for reviewing the care of the child with regard to the care order, the programme of care and relevant plans as required.  |

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| **Education**  |
| Describe the specific arrangements made for the education or training of the child.This should include the detail of:* the education/training facility available to the children
* educational/training supports available for children approaching school-leaving age.
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| **Respecting the child’s priviacy and dignity**Describe the arrangements in place to ensure that the privacy and dignity of each child is respected and maintained. |
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| **Social activities, hobbies and leisure interests**Describe the specific activities available for children.This should include the detail of:* access to recreational facilities and recreation
* opportunities to participate in age appropriate activities in accordance with the child’s interests, capacities and development needs
* supports to develop and maintain personal relationships and links with families if appropriate.
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| **Consultation with, and participation of, children in the operation of the designated centre** |
| Detail the arrangements in place to ensure:* that each child contributes to and participates in decisions that affect their lives
* The opinions and views of children are sought and inform the daily running of the centre, in an age and developmentally appropriate manner. For example children are consulted about timing of meals, recreational activities and opportunities for new experiences.
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| **Access to religious services of children’s choice**Details should include the arrangements in place for children to attend religious services of their choice |

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| **Contact between children and their relatives, friends and carers** |
| Details should include:* the arrangements in place to facilitate children maintaining contact with their relatives, friends or representatives
* the visiting arrangements in the centre.

***This section should also include the arrangements in place for contact between a child in care and their Tusla Social Worker if applicable.*** |
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| **Dealing with complaints**Details of the arrangements made for dealing with complaints. This should include:* the name of the person who manages complaints
* details of how a child or any other person can make a complaint or access the appeals process
* the location of the complaints and appeals procedure
* how assistance or feedback is given to persons who make a complaint.
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| **Fire precautions and emergency procedures** |
| The fire precautions and associated emergency procedures in the designated centre. This should include:* evacuation procedures to be followed in the event of a fire or other emergency
* emergency accommodation arrangements following an evacuation
* location of fire procedures on display
* reference to the location of the detailed procedure or policy.
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# Appendix 1 – Conditions of Registration

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|  **Conditions of registration:** |
| As per the Certificate of Registration |

# Appendix 2 – Layout of the designated centre

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| **Layout of the designated centre:** |
| Number of rooms, room sizes and function (Narrative or floor plan) |

**Document Version History**

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| **Version Number** | **Version update comment** | **Effective date** |
| V1.0 | New | DD/MM/YY |
| V2.0 |  | DD/MM/YY |
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