

**MINUTES OF THE BOARD MEETING OF
HEALTH INFORMATION AND QUALITY AUTHORITY**

24 April 2018, 6pm - Smithfield

Present:

Name	Details	Initials
Brian McEnery	Chairperson	BMcE
Martin Sisk	Board Member	MS
Stephen O'Flaherty	Board Member by phone	SOF
Jim Kiely	Board Member	JK
Caroline Spillane	Board Member	CS
Mary Fennessy	Board Member	MF
Paula Kilbane	Board Member	PK
Enda Connolly	Board Member	EC

In Attendance:

Phelim Quinn	CEO	PQ
Sean Angland	Acting Chief Operating Officer	SA
Kathleen Lombard	Board Secretary and Chief Risk Officer	KL

Apologies:

Barbara O'Neill	Board Member	BON
Molly Buckley	Board Member	MB
Judith Foley	Board Member	JF
Deirdre Madden	Board Member	DM

1. Quorum

It was noted that a quorum was present and the Board meeting was duly convened. The Chairperson stated that the purpose of the meeting was to consider and approve the annual financial statements and the annual report for 2017.

2. Conflict of Interest

No conflicts of interest were declared.

3. Draft financial statements and draft annual report for 2017

SA reminded the Board that the draft annual report and annual financial statements for 2017 were presented at the March Board meeting for review and comment and minor changes had been made to the documents following the Board's review. In the meantime, the Comptroller and Auditor General (C&AG) had concluded their audit of the 2017 financial statements. The C&AG had made some recommended changes which were minor in nature and which were circulated prior to the meeting for the Board's information. The C&AG had indicated their agreement that the financial statements were ready for approval and sign off by the Board, subject to the recommended changes.

SA had also sought clarification from the C&AG and the Department of Health (DoH) on the matter of compliance with Government guidelines on Directors fees, given the correspondence from the DoH of 4th April 2018. It was agreed that additional text should be added to the Chairperson's report which states that Government guidelines as advised by the DoH are being complied with.

Subject to this change, MS proposed approval of the draft financial statements and the annual report for 2017 and PK seconded the proposal; **accordingly it was resolved that the financial statements and the annual report for 2017 be approved by the Board.**

The financial statements were duly signed by the Board.

4. Any other business

There being no further business, the meeting was brought to a close.

Signed



Brian McEnery
Chairperson



Kathleen Lombard
Board Secretary

Actions arising from the Board meeting on 24 April 2018

No	Action	Person Responsible	Timeframe
1	Amend wording in the Chairpersons report to reflect the government guidelines as advised by the DoH were being complied with	SA	immediate

