


NF35 Form	Health Information and Quality Authority Notification to cease to carry on the business of the designated centre and close the centre ¹	 Health Information and Quality Authority An tÚdarás Um Fhaisnéis agus Cáilíocht Sláinte
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Section 1. Designated centre details		For official use
Centre name		<input type="checkbox"/>
Centre ID (OSV)		<input type="checkbox"/>
Address		<input type="checkbox"/>
Eircode		<input type="checkbox"/>

Section 2. Closure details		For official use
What is the proposed date you intend to close the centre?		<input type="checkbox"/>
Please provide details of the closure:		<input type="checkbox"/>

¹ You must provide a minimum of 6 months notice to the Authority, as per the Health Act 2007 and regulations thereunder.

Section 3. Declaration by the registered provider		For official use
I, the undersigned, having been authorised to do so, declare that the information I have provided in this notification form is true to the best of my knowledge and belief.		
Name (print)		<input type="checkbox"/>
Position	Director <input type="checkbox"/>	<input type="checkbox"/>
	Partner <input type="checkbox"/>	
	Member of the committee of management or other controlling authority of the unincorporated body <input type="checkbox"/>	
	Individual/sole trader <input type="checkbox"/>	
	Authorised signatory for and on behalf of the registered provider ² <input type="checkbox"/>	
Signed		<input type="checkbox"/>
Date		<input type="checkbox"/>
Contact phone number (during office hours)		<input type="checkbox"/>

² A letter of authorisation notifying the Chief Inspector of the appointment of an authorised signatory must be sent by post in advance of the authorised signatory exercising signing authority. This letter must contain certain information which is set out in our Regulatory Notice which is available to download from our website www.hiqa.ie

The notification form should be posted to: Registration Office, Regulatory Support Services, Health Information and Quality Authority, Unit 1301, City Gate, Mahon, Cork, T12 Y2XT.

Telephone no: 021 240 9340

Email: registration@hiqa.ie