

Draft national standards for adult safeguarding

Public consultation feedback form

1 August 2018

The *Draft national standards for adult safeguarding* have been developed by the Health Information and Quality Authority (HIQA) and the Mental Health Commission (MHC) to give a framework for best practice in providing person-centred, safe and effective care and support that reduces the risk of harm and promotes the rights, health and wellbeing of people using health and social care services across Ireland. You can read the draft standards on www.hiqa.ie or www.mhcirl.ie.

We are holding a public consultation to give people an opportunity to provide their feedback on these draft standards. Your views are very important to us, and we will carefully assess all feedback received and use it to help develop the final National Standards. The final National Standards and a related statement of outcomes document (a summary of the responses) will be published once the standards have been approved by the Minister for Health.

Please note the focus for this consultation is the content and structure of the draft national standards.

The draft national standards contain standard statements under eight themes. Each standard statement describes an area of good practice for services. Listed underneath each standard statement are a number of examples of good practice, called features.

We welcome responses to all questions as well as any additional general comments you would like to make.

The closing date for the public consultation is 5pm on 19 September 2018.

Instructions for submitting feedback

(Please note, your feedback will be treated in compliance with the Data Protection Act 2018).

- If you are commenting in a personal capacity, there is no need to provide your name or any other personal information. However, if you would like to be contacted to partake in future focus groups, there is an option to provide your name and contact number. We will retain your contact information for 12 months.
- If you are commenting on behalf of a service or organisation, please combine all feedback from your organisation into one submission form and include the details of the service or organisation. In this case, we will request a name and contact number for a delegated representative from your organisation should we need to verify the authenticity of your contribution. This information will be retained for 12 months.
- When completing this form online, please ensure you scroll down the webpage and complete the form in full.
- Please include the reference number of the standard or feature that you are commenting on (for example, Standard 2.3 or Feature 2.3.1).
- Do not paste other tables into the boxes already provided — type directly into the box as the box expands.
- Please spell out any abbreviations that you use.

Please complete and submit your feedback on www.hiqa.ie.

You can also email or post your feedback to us.

Data Protection and Freedom of Information

HIQA and the MHC will only collect personal information during this consultation for the purposes of verifying your feedback, or where you have indicated that you would like to be contacted to partake in future focus groups. All information received will be treated as confidential. If you have any concerns regarding your data, please contact Brian Ahern, HIQA's Data Protection Officer on 021 240 9386 or email InfoGovernance@hiqa.ie. Please note that HIQA and the MHC are subject to the Freedom of Information (FOI) Act and the statutory Code of Practice in relation to FOI. Following the consultation, we will publish a statement of outcomes document summarising the responses received, which will include the names and types of organisations that submitted feedback to us. For that reason, it would be helpful if you could explain to us if you regard the information you have provided us as being confidential or commercially sensitive.

If we receive a request for disclosure of the information under FOI, we will take full account of your explanation, but we cannot give you an assurance that confidentiality can be maintained in all circumstances.

1. About you

Any information you provide and your feedback form will be held securely and will not be published, subject to legal requirements under Freedom of Information (FOI) legislation. The feedback received will only be used to help develop the final National Standards.

1.1 Please tick as appropriate — are you providing feedback as:

- an individual — contact information provided**

(If you would like to be contacted to partake in future focus groups with HIQA, please provide your name and contact details. This information will be retained for 12 months.)

- an individual — anonymous**

- on behalf of an organisation:**

(For verification purposes please provide name of the organisation and a name and landline contact number for a contact person in the organisation. This information will be retained for 12 months.)

1.2 Please tick as appropriate — are you commenting as:

- a person who has used or is currently using health and social care services**
- a staff member or other person working in a health and social care service (please specify your role)**

(Please specify your role)

- other**

(Please specify)

2. Your feedback on the draft standards

In this section, we would like to find out what you think of the content of the *Draft national standards for adult safeguarding*. This section focuses on the eight themes presented in the draft standards. The questions in this section are not intended in any way to limit your feedback, and other comments relating to the draft national standards are welcome.

Please consider the following questions as part of your review:

- Do you think all important areas have been covered in each standard or are there any areas that should be included or excluded?
- Are the features listed sufficient to assist staff working in health and social care services to meet the National Standards?

Theme 1: Person-centred Care and Support

Please include the reference number of the standard and or feature of the standard

Theme 2: Effective Care and Support

Please include the reference number of the standard and or feature of the standard

Theme 3: Safe Care and Support

Please include the reference number of the standard and or feature of the standard

Theme 4: Health, Wellbeing and Development

Please include the reference number of the standard and or feature of the standard

Theme 5: Leadership, Governance and Management

Please include the reference number of the standard and or feature of the standard

Theme 6: Responsive Workforce

Please include the reference number of the standard and or feature of the standard

Theme 7: Use of Resources

Please include the reference number of the standard and or feature of the standard

Theme 8: Use of Information

Please include the reference number of the standard and or feature of the standard

Are there any other general comments on the draft standards that you would like to make?

3. General feedback

Question 1: The draft standards are underpinned by six principles:

- Accountability
- A rights-based approach
- Empowerment
- Partnership
- Prevention
- Proportionality

For more information on these principles, see Section 4 of the draft standards document. If you have any comments on the six adult safeguarding principles, please comment below.

Comments on the six adult safeguarding principles, if necessary:

Question 2: a) Is the language used in the draft standards clear, easy to follow and easy to understand?

Yes No

b) Is the layout of the draft standards clear, easy to follow and easy to understand?

Yes No

Additional comments on language and layout, if necessary:

Question 3: What do you think would be the most useful format for the National Standards?

Please tick all boxes that are applicable.

- | | |
|-------------------------------------|---------------------------------------|
| <input type="checkbox"/> Hard copy | <input type="checkbox"/> Easy-to-read |
| <input type="checkbox"/> Electronic | <input type="checkbox"/> Other |

If other, please specify:

Question 4: How do you think these standards could be implemented in your setting?

Question 5: What other guides or tools would support the implementation of the National Standards?

Question 6: When the National Standards are in place, what impact will they have on adult safeguarding in health and social care services?

Yes No

Additional comments if necessary:

Thank you for taking the time to give us your views on the *Draft national standards for adult safeguarding*



You can download a consultation feedback form at
www.hiqa.ie.

You can also email the completed form to
standards@hiqa.ie.



You can print off a consultation feedback form and post the completed form to:

Health Information and Quality Authority
Draft national standards for adult safeguarding
Dublin Regional Office
George's Court
George's Lane
Smithfield
Dublin 7
D07 E98Y



If you have any questions on this document, you can contact the Standards Team by phoning **(01) 814 7400** and asking to speak to the Team or you can email:
standards@hiqa.ie

Please ensure that you submit your form online or return it to us either by email or post by 5pm on 19 September 2018.