

**MINUTES OF THE BOARD MEETING OF
HEALTH INFORMATION AND QUALITY AUTHORITY**

**17 April 2019, Telephone Conference
16.30-17.30**

Present:

Name	Details	Initials
Pat O'Mahony	Chairperson	POM
Paula Kilbane	Board Member	PK
Caroline Spillane	Board Member	CS
Stephen O'Flaherty	Board Member	SOF
Enda Connolly	Board Member	EC

In Attendance:

Phelim Quinn	CEO	PQ
Sean Angland	Acting Chief Operations Officer	SA
Kathleen Lombard	Board Secretary	KL
Marty Whelan	Head of Communications and Stakeholder Engagement	MW
Zoe Forde	Communications Coordinator	ZF

Apologies:

Jim Kiely	Board Member	JK
Martin Sisk	Board Member	MS
Molly Buckley	Board Member	MB

1. Quorum

It was noted that a quorum was present and the Board meeting was duly convened.

2. Conflict of Interest

No conflicts of interest were declared.

3. Final financial statements for 2018

SA advised the Board that following the approval by the Board in February of the draft financial statements for 2018, they were submitted to the Comptroller and Auditor General (C&AG). The financial statements were then subject to audit by the C&AG and a number of changes were requested to be made to the statements, which have been listed on a cover paper for the Board. The revised statements and the changes requested by the C&AG were reviewed by the Audit Risk and Governance Committee (ARGC) at their meeting on 11 April.

SA informed the Board that a letter of clearance has been received from the C&AG advising that they are satisfied with the final changes. Subject to Board approval, the C&AG will then issue an audit certificate to HIQA.

The Chair of the ARGC confirmed that the committee had reviewed the statements and each of the items requested by the C&AG and the Committee is happy to recommend that they are approved by the Board.

SOF proposed approval of the draft financial statements for 2018 and PK seconded the proposal; **accordingly, it was resolved that the 2018 financial statements are approved by the Board.**

4. Annual Report 2018

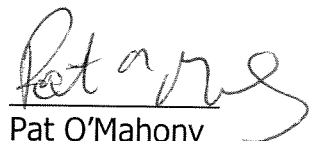
MW advised of the process and timelines for the development and submission of HIQA's annual report, explaining that this is the second year that the financial statements have been included with the annual report. It was clarified that the annual report also includes an annual report from the Chief Inspector of Social Services. In response to the Board's queries, MW confirmed that a small number of hard copies will be printed and that it is unlikely that there would be any issues arising for media attention other than matters that have been covered during 2018.


The Board complimented the Executive on the format and content of the report. CS proposed approval of the 2018 annual report and EC seconded the proposal; **accordingly, it was resolved that the 2018 annual report be approved by the Board.**

5. Any other business

PQ advised that he had received the letter of allocation for 2019 from the Department of Health (DoH). The allocation is the same as the allocation for 2018 and does not provide for additional projects. The Business plan will be submitted to the DoH in the coming days.

Signed


Pat O'Mahony
Chairperson


Kathleen Lombard
Board Secretary

