

**MINUTES OF THE BOARD MEETING OF THE
HEALTH INFORMATION AND QUALITY AUTHORITY**

14 February 2022: 4pm – 5pm
via Zoom

Present:

Name	Details	Initials
Pat O'Mahony	Chairperson	POM
Bernadette Costello	Board Member	BC
Lynsey Perdisatt	Board Member	LP
Caroline Spillane	Board Member	CS
Paula Kilbane	Board Member	PK
Danny McConnell	Board Member	DMcC
Michael Rigby	Board Member	MJR
Tony McNamara	Board Member	TMcN
Jim Kiely	Board Member	JK

In Attendance:

Mairin Ryan	Acting CEO	MR
Kathleen Lombard	Board Secretary and Chief Risk Officer	KL
Sean Angland	Acting Chief Operations Officer	SA
Eleanor Noonan	Finance Manager	EN

Apologies:

Martin Higgins	Board Member	MH
Marion Meany	Board Member	MM
Martin O'Halloran	Board Member	MOH

1. Welcome and Quorum

It was noted that a quorum was present and the Board meeting was duly convened. The Chairperson advised the Board that he has written to the Minister to express, on behalf of the Board, appreciation for his visit during the strategy session on 11 February.

The Chairperson also advised that the new CEO of HIQA will be in post very soon.

2. Conflict of Interest

No conflicts were declared.

3. Draft financial statements 2021

SA presented the draft financial statements for 2021 to the Board, explaining that the draft accounts had been reviewed by the Audit Risk and Governance Committee (ARGC) during the previous week and as a result, some amendments had been made which are outlined in the cover paper included with the statements in the circulated papers.

BC, Chair of the ARGC confirmed that the Committee had met and reviewed the draft financial statements in detail. The Committee had requested a number of minor amendments which are outlined in the papers before the Board. BC noted the additional expenditure accrual which was also outlined in the cover paper. While not a material figure, a briefing will be provided to the ARGC at their next meeting on the circumstances for the late addition.

Following their review, the Committee were satisfied to recommend to the Board, the approval of the draft financial statements for 2021.

The Board reviewed the accounts and welcomed the clear presentation of the changes outlined in the cover paper. The work of EN and SA and the finance team for the rapid turnaround in producing the accounts after year end was also acknowledged.

Following the Board's review, BC proposed approval of the 2021 financial statements and TMcN seconded the proposal; **accordingly it was resolved that the draft financial statements for 2021 be approved by the Board.**

3.1 ARGC report

BC reported two other items arising from the recent ARGC meeting:

- given the significant ICT investment that is now underway, the ARGC will place greater focus on financial reporting of key items during 2022, and
- following the meeting, the external member of the ARGC had resigned.

The Board noted the resignation of the external member and thanked BC for her additional report.

4. Start of Year Submission (SoY) 2022

Shay Fox (SF) ICT Manager, on behalf of Bala Krishnan, Chief Information Officer presented the Start of Year submission for ICT costs, which is submitted annually to the Department of Health (DoH). The submission sets out the costs for:

- New project initiatives
- Projects that were previously approved and rolled forward to 2022 and

- Operational costs such as managed services, licensing, hosting and support and maintenance.

BC advised the Board that the ARGC had reviewed the SoY submission and agreed to recommend the submission to the Board for approval. In addition the committee had requested a more detailed paper on the constituent costs to aid future monitoring.

The Board reviewed the SoY submission for 2022 and requested that future reporting to the ARGC and the ROC clearly reflect this submission and the costs outlined in the recent presentation on the Prism replacement project.

JK proposed approval of the SoY submission 2022 and TMcN seconded the proposal; **accordingly it was resolved that the SoY submission 2022 be approved by the Board.**

MR advised the Board that members of the Executive had met with the DoH during the previous week to seek support for the Prism replacement project. The DoH was supportive of the new regulatory IT system identified by HIQA, which is also reflected in the SOY submission. The DoH indicated their intention to support HIQA through the required peer review process by the Office of the Government Chief Information Officer but cautioned that it would take several months. In addition, the DoH and HIQA will work together to ensure clarity on timelines for the budget required.

5. Any Other Business

There being no further business, the meeting concluded.

Signed



Pat O'Mahony
Chairperson



Kathleen Lombard
Board Secretary

Actions arising from the Board meeting on 14 February 2022

No	Action	Person Responsible	Timeframe
1	future reporting to the ARGC and the ROC clearly reflect this submission and the costs outlined in the recent presentation on the Prism replacement project.	SA/BK	ongoing