

**MINUTES OF THE BOARD MEETING OF THE  
HEALTH INFORMATION AND QUALITY AUTHORITY**

15 February 2023: 4.30pm – 5.15pm

Via Zoom

**Present:**

<b>Name</b>	<b>Details</b>	<b>Initials</b>
Pat O'Mahony	Chairperson	POM
Bernadette Costello	Board Member	BC
Martin O'Halloran	Board Member	MOH
Paula Kilbane	Board Member	PK
Danny McConnell	Board Member	DMcC
Martin Higgins	Board Member	MH
Jim Kiely	Board Member	JK
Michael Rigby	Board Member	MR

**In Attendance:**

Angela Fitzgerald	CEO	AF
Sean Angland	Acting Chief Operations Officer	SA
Bala Krishnan	Chief Information Officer	BK
Carol Grogan	Chief Inspector	CG
Eleanor Noonan	Finance Manager	EN
Joan Heffernan	Acting Quality and Risk Manager	JH

**Apologies:**

Lynsey Perdisatt	Board Member	LP
Marion Meany	Board Member	MM
Caroline Spillane	Board Member	CS
Kathleen Lombard	Board Secretary and Chief Risk Officer	KL

**1. Welcome and Quorum**

The Chairperson welcomed Board members to this additional meeting of the Board. It was noted that a quorum was present and the Board meeting was duly convened.

## 2. Conflict of Interest

No conflicts were declared.

## 3. Draft financial statements 2022

SA presented the draft financial statements for 2022 to the Board, explaining that the draft accounts had been reviewed by the Audit Risk and Governance Committee (ARGC) earlier this week.

SA outlined key requirements for inclusion in the accounts including the Statement on Internal Control, the Governance Statement and Board Members Report and disclosures of areas of non-compliance with the Code.

BC, Chair of the ARGC confirmed that the Committee had met and reviewed the draft financial statements in detail. Following their review, the Committee were satisfied to recommend to the Board, the approval of the draft financial statements for 2022.

The Board reviewed the accounts and thanked SA, EN and the finance team for their work in producing the accounts after year end.

Following the Board's review, BC proposed approval of the 2022 financial statements and MOH seconded the proposal; **accordingly it was resolved that the draft financial statements for 2022 be approved by the Board.**

## 4. Start of Year Submission (SoY) 2022

Sean Angland (SA) presented the Start of Year submission for ICT costs, which is submitted annually to the Department of Health (DoH). The submission sets out the costs for:

- New project initiatives
- Projects that were previously approved and rolled forward to 2023 and
- Operational costs such as managed services, licensing, hosting, cloud services, support and maintenance.

BC advised the Board that the ARGC had reviewed the SoY submission and agreed to recommend the submission to the Board for approval.

The Board thanked SA for his clear presentation of the 2023 submission.

The Board reviewed the SoY submission for 2023. POM proposed approval of the SoY submission 2023 and DOC seconded the proposal; **accordingly it was resolved that the SoY submission 2023 be approved by the Board.**

## 5.0 Digitally Enabled Regulator (DER) Governance arrangements – update

The Chairperson advised the Board that the governance arrangements for the DER project had been reviewed at a joint meeting of the ARGC and the ROC. Following this meeting, a number of issues have been further clarified.

A paper will be brought to the Board clarifying reporting structures from the DER project to the Board and Board Committees.

In response to the Board’s queries and observations, it was noted that our operational regulatory workload would not be compromised by the requirement of resources for the DER project.

The Chairperson acknowledged the considerable work undertaken to date on the DER project by the CEO and management team.

The CEO also wished to thank the management team and the Information Division for the dedication and commitment in driving this project forward.

## 5. Any Other Business

There being no further business, the meeting concluded.

### Signed



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Pat O'Mahony  
Chairperson



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Kathleen Lombard  
Board Secretary

**Actions arising from the Board meeting on 15 February 2023**

<b>No</b>	<b>Action</b>	<b>Person Responsible</b>	<b>Timeframe</b>
<b>1</b>	Proposal paper on the DER governance and reporting structures to the Board and Committees to be presented at the next Board meeting.	AF/POM	Before next meeting.