# Clinical audit checklist

This is an example of an audit checklist that can be used to ensure that all aspects of the clinical audit cycle are covered for the audit topic.

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| Stage 1: Plan for audit | Complete? |
| Choose a topic |  |
| Involve interested parties and stakeholders |  |
| Audit template |  |
| Stage 2: Select standard and criteria | Complete? |
| Identify standard  |  |
| Identify criteria |  |
| Set targets  |  |
| Stage 3: Measure performance | Complete? |
| Collect data |  |
| Analyse data |  |
| Present data |  |
| Stage 4: Make Improvements | Complete? |
| Agree actions |  |
| Agree responsibilities for action |  |
| Stage 5: Sustain Improvements | Complete? |
| Encourage learning |  |
| Monitor progress (of recommendations and actions) |  |
| Monitor improvement (for example, re-audit)  |  |