

**MINUTES OF THE BOARD MEETING OF THE
HEALTH INFORMATION AND QUALITY AUTHORITY**

21 February 2024, 16:30pm – 16:45pm
HIQA, Smithfield / MS Teams

Present:

Name	Details	Initials
Pat O'Mahony	Chairperson	POM
Marion Meany	Board Member (remote)	MM
Michael Rigby	Board Member	MJR
Paula Kilbane	Board Member	PK
Danny McConnell	Board Member (remote)	DMcC
Jim Kiely	Board Member (remote)	JK
Bernadette Costello	Board Member	BC
Caroline Spillane	Board Member (remote)	CS
Lynsey Perdisatt	Board Member	LP
Martin O'Halloran	Board Member	MOH
Cliodhna Foley Nolan	Board Member (remote)	CFN
Martin Higgins	Board Member (remote)	MH

In Attendance:

Kathleen Lombard	Admin support	KL
Karen Egan	Board Secretary	KE

1. Quorum

A quorum was present and the meeting was duly convened.

2. Formal arrangement for deputising for CEO while on leave

The Chairperson convened the Board for a one item meeting regarding arrangements for the CEO while she is on leave. He advised that informal arrangements are in place for such circumstances but that Section 22(3) of the Health Act provides that "if the CEO is absent or the position of the CEO is vacant, the functions of the CEO under this section may be performed by an employee of the Authority designated by the Authority."

The Chairperson proposed the following:

- a) The Board resolves that the functions of the CEO under S22 and S23 (1)(a)(b) Health Act 2007 will be performed by an employee of the Authority, designated by the Authority. (S23 (1)(a)(b) relates to sub delegations from the CEO)
- b) The Board resolves that the designated employee is Mairin Ryan, Director of HTA
- c) The Board makes this designation pursuant to section 22(3) of the Health Act 2007 as amended.

MJR seconded the proposal. Accordingly, **IT WAS RESOLVED by the Board that Mairin Ryan be the designated employee to perform the functions of the CEO** under S22 and S23 (1)(a)(b) Health Act 2007 from 21 February 2024.

The meeting was closed.

Signed



Pat O'Mahony
Chairperson



Karen Egan
Board Secretary