

**MINUTES OF THE BOARD MEETING OF THE
HEALTH INFORMATION AND QUALITY AUTHORITY**

02 April 2025, 4.00pm – 5.30pm

Microsoft Teams

Present:

Name	Details	Initials
Pat O'Mahony	Chairperson	POM
Bernadette Costello	Board Member	BC
Daniel McConnell*	Board Member	DMC
James Kiely	Board Member	JK
Leonie Clarke*	Board Member	LC
Lynsey Perdisatt	Board Member	LP
Marion Meany	Board Member	MM
Martin Higgins	Board Member	MH
Martin O'Halloran*	Board Member	MOH
Paula Kilbane	Board Member	PK
Clíodhna Foley-Nolan	Board Member	CFN

In Attendance:

Name	Details	Initials
Angela Fitzgerald	Chief Executive Officer	AF
Sean Egan	Director of Healthcare Regulation	SE
Marty Whelan	Head of Communications and Stakeholder Engagement	MW
Aoife McCann*	Head of Legal Services	AMC
Rosarie Lynch	Head of Programme Healthcare	RL
Gillian Hastings	Statutory Investigations Co-ordinator	GH
Rosie O'Neill	Healthcare Inspector	ROH
Karen Egan	Board Secretary	KE
Rachel O'Connor	Board and Committee Executive	RC

*Joined for part of the meeting

Apologies:

Name	Details	Initials
Caroline Spillane	Board Member	CS

1.0 Quorum

The Chairperson welcomed Board members to the meeting. A quorum was present and the meeting was duly convened.

2.0 Conflict of Interest

No conflicts of interest were declared.

3.0 Emerging Issues and Risks

No emerging issues or risks were brought to the attention of the Board.

4.0 CHI Review

Sean Egan (SE), Director of Healthcare Regulation introduced the item and advised that he was joined by members of the review team Rosarie Lynch (RL), Head of Programme Healthcare, Gillian Hastings (GH), Statutory Investigations Co-ordinator and Rosie O'Neill (RON), Healthcare Inspector.

SE gave the presentation which provided assurance to the Board on compliance with the Quality Assurance Framework (QAF) in the conduct of the CHI section 8 review. He highlighted the following:

- The Board had approved the Quality Assurance Framework for the Section 8 CHI Review on 31 October 2023.
- The QAF facilitates a rigorous governance structure and approach for undertaking section 8 reviews and section 9 statutory investigations.
- Implementation of the QAF uses a project management approach and serves as a guidance and quality assurance mechanism in carrying out the review or investigation.
- Detail was provided on how each of the Key Quality Indicators of the QAF were complied with in the conduct of the review.

The Board congratulated the review team in relation to the completion of this review and noted the rigour applied in the conduct of the review which was extensive and thorough.

AF acknowledged the leadership of SE on this issue and also acknowledged AMC and the legal team who provided extensive legal support.

PK proposed the approval of the presentation which provided confirmation that the Section 8 CHI review had been carried out in line with the Board approved QAF and CFN seconded the proposal; **accordingly, it was unanimously resolved that the presentation which provided confirmation that the Section 8 CHI**

review had been carried out in line with the Board approved QAF be approved by the Board.

5.0 Any other business

There being no further business, the meeting concluded at 17.45pm.

Signed



Pat O'Mahony
Chairperson



Karen Egan
Board Secretary