

November 30th, 2022

**Notice Of Meeting**

You are requested to attend the meeting to be held on **Monday, 21st March 2022 at 4:30 pm** in **zoom**.

# Agenda

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## *Administration*

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|------------|-----------------------------|--------------------|
| <b>1.0</b> | <b>Apologies</b>            | <b>16:30 (10m)</b> |
| <b>2.0</b> | <b>Quorum</b>               | <b>16:40</b>       |
| <b>3.0</b> | <b>conflict of interest</b> | <b>16:40</b>       |
| <b>4.0</b> | <b>Minutes 9th february</b> | <b>16:40</b>       |
| <b>5.0</b> | <b>Review of actions</b>    | <b>16:40</b>       |

*A paper detailing larger procurement competitions planned for 2022 is being drafted. This will be consistent with the budget that has been prepared for 2022 and the start of year submission for ICT expenditure. This paper will be brought to the next meeting of the ARGC.*

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|------------|---|--------------|
| <b>6.0</b> | <b>Matters arising (additional accrual)</b> | <b>16:40</b> |
| <b>7.0</b> | <b>Emerging issues</b>                      | <b>16:40</b> |

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## *For Discussion*

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|-------------|---|--------------------|
| <b>8.0</b>  | <b>internal audit programme</b>             | <b>16:40 (10m)</b> |
|             | 8.1 internal audit - cyber                  | 16:50 (20m)        |
| <b>9.0</b>  | <b>budget 2022</b>                          | <b>17:10 (20m)</b> |
| <b>10.0</b> | <b>ARGC committee evaluation</b>            | <b>17:30 (20m)</b> |
| <b>11.0</b> | <b>Corporate Risk Report (under review)</b> | <b>17:50 (10m)</b> |

Corporate risks under review in light of Board input - presentation to Board

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|-------------|-----------------------------|--------------|
| <b>12.0</b> | <b>statutory compliance</b> | <b>18:00</b> |
|-------------|-----------------------------|--------------|

HIQA is required by the Code of Practice for the Governance of State Bodies (2016), to provide itself with reasonable assurance that HIQA is compliant with statutory and governance obligations. A new module on statutory is launching week beginning 21 March 2022 which is a directory of all relevant legislation. Each piece of legislation is assigned to a responsible person. Directors and managers across all business areas will be asked to carry out a desktop review of their compliance with relevant legislation. A standard operating procedure on statutory compliance has also been developed to support this process.

This review was last conducted in 2019 and any actions that arose from that review were uploaded to the directory as an outstanding action for implementation. Please also review these actions and state if they have now been completed. If you identify any gaps where HIQA is not compliant with the relevant legislation, please address this by putting in place an action under the relevant legislation. This action should be assigned to a named individual for implementation.

### **13.0 Any other business**

**18:00**