

Action Plan

This Action Plan has been completed by the Provider and the Authority has not made any amendments to the returned Action Plan.

Provider's response to Inspection Report No:	742
Name of Service Area:	Dublin North East
Centre ID:	20
Date of inspection:	14 – 15 October 2015
Date of response:	16 December 2015

These requirements set out the actions that should be taken to meet the Child Care (Placement of Children in Residential Care) Regulations, 1995 and *National Standards for Children's Residential Centres*.

Theme 2: Safe and Effective Services

Standard 5

Requires improvement

The provider is failing to meet the National Standards in the following respect:

Information provided to young people on admission contained out of date information and needed to be updated.

Action required:

Under **Standard 5** you are required to ensure that:

There is a statutory written care plan developed in consultation with parents and young people that is subject to regular review. This plan states the aims and objectives of the placement, promotes the welfare, education, interests and health needs of young people and addresses their emotional and psychological needs. It stresses and outlines the practical contact with families and, where appropriate, preparation for leaving care.

Please state the actions you have taken or are planning to take:

The young people's booklet will be reviewed and updated to ensure that all information provided is accurate.

The centre will ensure that updated placement plans are in the centre by Jan 2016

Proposed timescale:

Completion by 05/01/2016.

Person responsible:

Social Care Manager

Alternative Care Manager

Standard 10**Requires improvement**

The provider is failing to meet the National Standards in the following respect:

1. The health and safety statement was out of date.
2. Inspectors did not find evidence of current building insurance.

Action required:

Under **Standard 10** you are required to ensure that:

The premises are suitable for the residential care of young people and their use is in keeping with their stated purpose. The centre has adequate arrangements to guard against the risk of fire and other hazards in accordance with Articles 12 and 13 of the Child Care Regulations, 1995.

Please state the actions you have taken or are planning to take:

The Health and Safety Statement will be updated by the end of December 2015

The current building Insurance documentation will be obtained and on site by the end of Dec 2015.

Proposed timescale:

Updated Health and Safety statement will be updated and implemented by the 20/12/2015.

Current building insurance will be obtained and on site by 20/12/2015

**Person responsible:
Social Care Manager
and
Alternative Care
Manager**

Theme 3: Health and Development

Standard 9

Requires improvement

The provider is failing to meet the National Standards in the following respect:

There was no reconciliation of controlled drugs and the centre did not have a controlled drugs register.

Action required:

Under **Standard 9** you are required to ensure that:

The health needs of the young person are assessed and met. They are given information and support to make age appropriate choices in relation to their health.

Please state the actions you have taken or are planning to take:

A new process will be introduced in the service in respect of the management of controlled drugs within the service.

Training will be provided to all staff in relation to these new processes

Proposed timescale:

This will be implemented by the 31st of January 2015

Person responsible:

**Alternative Care
Manager / Regional
Manager**

Theme 4: Leadership, Governance and Management

Standard 2

Requires improvement

The provider is failing to meet the National Standards in the following respect:

1. Some children in the centre were on a shared care arrangement but this was not reflected in the register.
2. Risk assessments for the centre needed to be updated to include the identified changes needed.
3. The centre manager did not receive supervision in line with the timeframes set out by the agency's policy.

Action required:

Under **Standard 2** you are required to ensure that:

The centre is effectively managed, and staff are organised to deliver the best possible care and protection for young people. There are appropriate external management and monitoring arrangements in place.

Please state the actions you have taken or are planning to take:

The young person on the shared arrangement in the centre has been discharged from the centre. Any future shared care arrangements will be documented in the centre register.

The risk assessments for the centre will be reviewed and updated to reflect the identified risks and how these will be managed.

A schedule of supervision has been agreed upon by the Centre Manager and Alternative Care Manager to ensure that the supervision policy is adhered to. Implemented on 09/12/2015

Proposed timescale:

The risk assessments for the centre will be reviewed and updated to reflect the identified risks and how these will be managed. To be implemented by 12/01/2015.

A schedule of supervision has been agreed upon by the Centre Manager and Alternative Care Manager to ensure that the supervision policy is adhered to. Implemented on 09/12/2015

**Social Care Manager
/ Alternative Care
Manager**